

Meeting (No) **PEOPLE COMMITTEE (7)**
Time & Date **6pm 14 January 2020**
Place **Town Hall**
Document **Minutes**

Present: Cllrs Griffiths (Chair), Davies, Jones (from agenda item 83), Kynaston and Roe.

In attendance: Miss A Duncan (Governance & Operations Manager) and Cllr Wastell.

PART 1: Items considered in the presence of the press and public

78 Questions and comments from residents: none.

79 Apologies for absence

RESOLVED to accept apologies for absence from Cllr Bennoch (business).

80 Declarations of Interest

There were no declarations of interest.

81 Minutes of the last meeting

RESOLVED to approve minutes of the meeting held on 26.11.19. The Chair signed the minutes.

82 Governance & Operations Manager's report

The report was received and it was noted in particular that CWaC had been successful in obtaining grant funding to upgrade the Woodfall Play Area.

Cllr Jones joined the meeting.

83 Chair's report

The Chair reported on points of interest for the People Committee discussed at the last Policy Committee meeting.

84 Committee budget

- a The Committee received the current budget and EMRs.
- b **RESOLVED** to earmark £716.80 from budget line 4360 to be added for projects in the 20/21 community grants budget.

85 Strategic objectives

- a Committee objectives were considered.
- b Objective 5.1 (minute 62, 26.11.19) – it was reported that Cllr Kynaston had visited Neston Primary to establish links with the School Council. The School Council will compile a list of its priorities for young people and share this with the People Committee.
- c Objective 6.1 (minute 62, 26.11.19) – it was agreed that this should remain unchanged.
- d It was agreed that committee objectives for the financial year 20/21 would be discussed at the February meeting.

Chairman's initials and date:

gC 11-2.20

86 Grants Task & Finish Group

The Committee considered the report and recommendations of the Grants Task & Finish Group.

- (i) It was agreed that donations should be agreed at the next scheduled People Committee meeting following Council approval of the annual budget and that this would be included in the draft donations policy to be considered by Council.
- (ii) It was agreed that the Grants Policy should be clarified to emphasise that:
 - grant awards must be used for the benefit of residents living within Neston Town Council boundaries
 - applications for longer-term projects should include a plan for financial sustainability
 - applications demonstrating support from other organisations, including funding from a variety of sources, would be more likely to succeed.
- (iii) **RESOLVED** that applications to the main grants programme (maximum £2,500 per application) would be considered by Committee twice a year.
- (iv) **RESOLVED** that small grant awards (maximum £500 per application) would be for one-off purchases and would be considered at the next scheduled meeting following submission.
- (v) It was agreed that a rigorous and transparent application assessment process would be adopted based on recorded grading against the application questions using an agreed grading structure. Application forms and grading structure to be considered at a future meeting.

87 Power for People – Local Electricity Bill

The Committee considered paper PE7/87. As members did not feel they had sufficient information to make an informed recommendation, it was agreed to refer the matter to Council without a recommendation.

88 Council's Statement of Community Engagement

Review of the Council's Strategy and Statement of Community Engagement was deferred until the next scheduled meeting.

89 Bunting

- a **RESOLVED** to give delegated authority to the G&O Manager to purchase 13x10m lengths of replacement bunting at a cost not exceeding £170+VAT & delivery. Purchase to be made in 2020/21 from budget line 4361.
- b **RESOLVED** to purchase Chester Road car park signs for the 2020 Ladies Day/fair at a maximum cost of £70+VAT & delivery. Purchase to be made in financial year 2020/21 from budget line 4362.

90 Most Improved Village 2019 Plaque

- i. It was agreed that a suitable location to install the plaque would be on the front of the middle planter outside the Town Hall, subject to CWaC approval if necessary.
- ii. It was noted that Neston Civic Society would be arranging and funding the installation once approval had been granted by CWaC.

Chairman's initials and date:

JC 11-2-20.

91 VE Day - 75th Anniversary

It was noted that the British Legion would be leading on the commemorations and that there would be bell ringing at St Mary's & St Helen's Church.

92 Christmas Lights

It was noted that the Working Group would be meeting on 22.01.20.

93 Project Rural Matters

It was noted that the next meeting was scheduled for 05.02.20.

94 Neston flag

IT was reported that the task & finish group was undertaking research and would report back to a future meeting.

95 Village Fair

It was reported that a meeting of the task & finish group would be convened in the near future.

96 Protocol on marking the death of a senior national figure

An update was received from the task & finish group and it was noted that planning was ongoing.

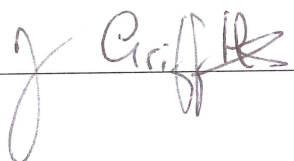
97 Other items the Chairman determines are urgent for discussion, or noting for the next agenda

There were no other items.

98 Next meeting

The next scheduled meeting date was noted as 11.02.20 at 6pm.

The meeting closed at 7.40pm

Signed  Date 11-2-20